



## **PRIVACY POLICY STATEMENT for CUSTOMERS**

### **Privacy policy statement in pursuance of Art. 13 of European Regulation No. 679/2016**

Dear Customer,

this information notice is provided pursuant to art. 13 of European Regulation no. 679/2016, concerning the protection of natural persons with regard to the processing of personal data and is aimed at illustrating the purposes and methods by which Guardini S.p.A. collects and processes your personal data, the categories of data that are subject to processing, your rights and how they can be exercised.

#### **DATA CONTROLLER**

Your data will be processed by Guardini S.p.A., with registered office in Via Cravero 9, 10088 Volpiano (TO), VAT No. 03991140017, Chamber of Commerce, Industry, Craft and Agriculture (CCIAA) registration No. 606141, Company register No. 176/82 Court of Turin, tel. (+39) 011 9952890, email address: info@guardini.com

#### **PURPOSE AND LEGAL GROUNDS OF DATA PROCESSING**

In compliance with the current legislation on the protection of personal data and without the requirement of specific consent by the party concerned, we inform you that your personal data will be processed for the performance of existing contractual and/or pre-contractual relations, and, in particular:

1. To inform you of the offers related to the existing business relationship;
2. For the execution of stipulated contracts and related obligations;
3. For after-sales services;
4. To fulfil the legal obligations connected with the contractual relationship;
5. For technical and organisational communications relating to the existing commercial relationship;
6. For marketing activities involving the sending of promotional and advertising material regarding the same products or products similar to those object of the existing commercial relationship;
7. For administrative and accounting activities;
8. For activities related to the ISO 9001 and SA8000 standards;
9. For communications regarding aspects of product quality;
10. For credit management and customer solvency analysis.

#### **PROCESSING METHOD**

The processing of your personal data will be carried out by electronic means, in a manner strictly related to the purposes mentioned above. We wish to inform you that specific security measures have been adopted to prevent loss of data, illegal or improper use and unauthorized access. Your data will be processed in accordance with the principle of lawfulness, correctness, relevance and non-excessiveness, according to the provisions of current legislation. Data will be processed for the time necessary to achieve the purposes for which they were collected.



### **COMMUNICATION OF DATA**

Your personal data may be communicated to company personnel, with particular reference to employees involved in commercial, marketing and customer care activities, those engaged in credit administration and recovery and those involved in the maintenance of electronic instruments, designated and trained by Guardini S.p.A. in the performance of their duties.

Your personal data may be communicated to any qualified external parties who provide the Data Controller with instrumental or other services for the purposes indicated above (hosting providers, computer companies), appointed, if necessary, Data Processors by the Data Controller. The updated list of Managers may always be requested from the Data Controller.

### **DISCLOSURE OF DATA**

Your personal data will not be subject to dissemination, will not be transmitted or disclosed to third parties.

### **RIGHTS OF THE DATA SUBJECT**

In relation to the above mentioned data processing, at any time you will have the right to revoke your consent to the processing of your personal data, to obtain confirmation of the existence of your personal data from the Data Controller, to know their content and origin, to verify their accuracy and request their integration, cancellation, updating, correction, transformation into anonymous form, transfer to another Data Controller or blocking of data processed unlawfully, and to oppose, in any case, for legitimate reasons, their processing.

### **COMPLAINT TO THE COMPETENT AUTHORITY**

We inform you that, in relation to the processing of your personal data, you have the right to lodge a complaint with the competent authority: Garante sulla Protezione dei dati personali (Data protection supervisor), P.zza di Monte Citorio, 121 - 00186 Roma, tel.: (+39) 06. 696771, email: [garante@gdpr.it](mailto:garante@gdpr.it)

Any request relating to personal data processed by Guardini S.p.A. should be sent to the following e-mail address: [privacy@guardini.com](mailto:privacy@guardini.com)